



## TOUR GUIDE: 2020-21 SEASON

### SDA SEASON

The 2020-21 SDA season runs from August 1<sup>st</sup>, 2020 to July 31<sup>st</sup>, 2021.

Due to the COVID-19 pandemic, any membership purchase after Feb. 1, 2020 will be extended until August 2021. All other memberships will expire August 1, 2020 regardless of payment date. Half-priced memberships are available after March 1. The price of membership and timing of dues collection may fluctuate depending on when play can resume. The SDA board will determine the details of membership and will inform the players. An updated tour guide will be released at that time. Expired members will remain on the ranking list until they have zero points. Players can email the Tour Manager to request their name be tagged with “(Inactive)” or “(Injured)” to explain a drop in points over an extended period.

### MEMBERSHIP

SDA membership is limited to elite internationally recognized squash players. Membership dues of both players in a team must be paid before a player can enter a tournament. Both players must pass the US Squash Doubles Club Referee exam once every four years and the SDA rules exam every year in order to register for events. Tournament registration must be completed online. Email or late entries will not be accepted unless specified in writing by the Tour Manager in advance of the event deadline.

*FULL MEMBER: \$500 \*prices may be adjusted due to COVID-19*

A Full Member is entitled to:

- Enter SDA sanctioned tournaments and be awarded world-ranking points
- An SDA World Ranking
- Receive prize money
- Two votes at any meeting of members of the association

*PLAYING MEMBER: \$250*

A Playing Member is entitled to:

- Enter SDA sanctioned tournaments and be awarded world-ranking points
- An SDA World Ranking
- One vote at any meeting of members of the association

A Playing Member cannot:

- Receive main draw or pro-am prize money. Any unclaimed prize money is returned to the

SDA. To receive prize money, a Playing Member must upgrade to Full Membership as soon as he reaches his first main draw in a Pro Ranking Tournament.

**COLLEGIATE MEMBER: \$0**

A Collegiate Member is entitled to:

- Enter SDA sanctioned tournaments
- A SDA World Ranking
- Claim travel and accommodation expenses in lieu of prize money earned. Any remaining prize money after tournament expenses is returned to the SDA.

A Collegiate Member cannot:

- Vote at any meeting of members of the association.

**WILD CARD ENTRY: \$0**

A tournament organizer may designate one Wild Card team per club to play in the qualifying. If a Wild Card entrant wishes to receive any qualification ranking points for that event, he must upgrade to Playing Membership within seven days of the completion of the event. If he wishes to receive prize money and ranking points, he must upgrade to Full Membership before receiving his check. If a Wild Card entrant wishes to enter a second event, he must upgrade to Playing Membership before the second tournament's closing date. Only one Wild Card per player per season is permitted. Wild Card teams can be changed up until the start of play.

**EVENT COMPENSATION**

The SDA awards a hotel bonus to events that provide hotel accommodation. Double occupancy rooms must be provided starting the night before the main draw commences through the day of the final. Hotel must be a reasonable distance from tournament venue as determined by the Tour Manager. Transportation must be provided if required. If approved, the following bonuses apply:

- For 8 team draws with on-site prize money \$5,000-\$24,999 – 8 dual occupancy rooms for 16 players - \$5,000 bonus
- For 12 team draws with on-site prize money \$25,000-\$39,999 – 12 dual occupancy rooms for 24 players - \$10,000 bonus
- For 16 team draws with on-site prize money \$40,000+ – 16 dual occupancy rooms for 32 players - \$15,000 bonus

Event levels, restrictions and ranking points are based on total compensation (prize money + hotel bonus). Draw sizes and prize money payouts are based on on-site prize money.

**PLAYER RESTRICTIONS**

SDA Players are only allowed to participate in prize money exhibitions, invitationals, pro-ams and tournaments that are sanctioned by the SDA.

Players ranked 17 and lower are permitted to play in all non-prize money events but two players ranked in the Top 20 cannot play together.

Top 16 players (including ties) cannot compete in non-prize money events, except in National Events as outlined below:

- National Team events such as Lapham-Grant and the Can-Am Cup.
- All Parent-Child formats and age group formats 40+ and older.
- For U.S. & Canadian National Open non-prize money events, all SDA players are permitted to play but two players ranked in the Top 16 cannot play together. Top 16 players are not permitted to compete in any other type of national non-prize money championship (e.g. Century Doubles) SDA Members can email the Tour Manager to request ranking points based on a \$15k for US and Canadian Open Nationals results.

Top 16 Players may nominate one “Home” Club (must be either a member or employee of that club to qualify) in which they can perform in any exhibition or tournament below the minimums (see below) set by the SDA (or for free).

- Players ranked in the Top 16 (including ties) cannot compete in any Pro Ranking Events below \$10,000 total compensation.
- Players ranked in the Top 12 (including ties) cannot compete in any Pro Ranking Events below \$15,000 total compensation.
- Players ranked in the Top 8 (including ties) cannot compete in any Pro Ranking Events below \$20,000 total compensation.
- Players ranked in the Top 4 (including ties) cannot compete in any Pro Ranking Events below \$25,000 total compensation.
- We encourage all players to participate in SDA Board approved Charitable Exhibitions for free.

### **INVITATIONAL EVENTS**

Sites, by working through the Tour Director, can decide whom they want to have attend their event based on budget and how much players cost. Invitational Events must pay the SDA Sanctioning Fee of \$1,000 for a reserved weekend on the calendar. The SDA reserves the right to award a full ranking event a weekend that is otherwise reserved for an invitational at the Tour Director’s discretion.

All invitees must be SDA members.

The Tour Director will not allow players to participate in invitationals below the following minimums:

- Players ranked 1-2: \$2,250/player
- Players ranked 3-4: \$1,600/player
- Players ranked 5-8: \$1000/player
- Players ranked 9-16: \$700/player
- Players ranked 17 and lower: No Minimum Requirement (players can set their own minimums through the Development Director or play for free)

### **EXHIBITIONS**

Sites, by working through the Tour Director, can decide which players they want to attend their

event based on budget and player minimums.

All invitees must be SDA members.

The Tour Director will not allow players to participate in exhibitions below the following minimums:

- Players ranked 1-2: \$1,550/player
- Players ranked 3-4: \$1,100/player
- Players ranked 5-8: \$700/player
- Players ranked 9-16: \$500/player
- Players ranked 17 and lower: No Minimum Requirement (players can set their own minimums through the Development Director or play for free)

### **PRO-AM ONLY EVENTS**

Sites, by working through the Tour Director, can decide whom they want to attend their Pro-Am Only event.

- All invitees must be SDA members.
- The site must pay pros a minimum of \$100/match (for both Main and Consolation rounds).

### **CHARITABLE EXHIBITIONS**

Sites, by working through the Tour Director, can request players for approved Charitable Exhibitions.

- All players can set their own minimums but are encouraged to play for free (or expenses only).
- All invitees must be SDA members.

### **NON-COMPLIANCE WITH SDA EVENT RESTRICTIONS**

Players who do not follow SDA guidelines for invitationals, exhibitions and non-prize money events will be referred to the disciplinary committee.

## PRO RANKING EVENTS

Event levels are based on total compensation (on-site prize money + hotel bonus). Draw sizes are based on total on-site prize money. Minimum of \$5,000 prize money required to host a pro ranking event.

Event Type	Prize Money	Hotel Bonus	Total Comp.	Draw Size	Player Restrictions
Satellite	\$5,000	\$0	\$5,000	8 Teams (6 + 2 Qual.)	No Top 16
Satellite	\$5,000	\$5,000	\$10,000	8 Teams (6 + 2 Qual.)	No Top 12
Satellite	\$10,000	\$0	\$10,000	8 Teams (6 + 2 Qual.)	No Top 12
Challenger	\$10,000	\$5,000	\$15,000	8 Teams (6 + 2 Qual.)	No Top 8
Challenger	\$15,000	\$0	\$15,000	8 Teams (6 + 2 Qual.)	No Top 8
Bronze	\$15,000	\$5,000	\$20,000	8 Teams (6 + 2 Qual.)	No Top 4
Bronze	\$20,000	\$0	\$20,000	8 Teams (6 + 2 Qual.)	No Top 4
Silver	\$20,000	\$5,000	\$25,000	8 Teams (6 + 2 Qual.)	No Restrictions
Silver	\$25,000	\$0	\$25,000	12 Teams (10 + 2 Qual.)	No Restrictions
Gold	\$30,000	\$0	\$30,000	12 Teams (10 + 2 Qual.)	No Restrictions
Gold	\$25,000	\$10,000	\$35,000	12 Teams (10 + 2 Qual.)	No Restrictions
Gold	\$35,000	\$0	\$35,000	12 Teams (10 + 2 Qual.)	No Restrictions
Platinum	\$30,000	\$10,000	\$40,000	12 Teams (10 + 2 Qual.)	No Restrictions
Platinum	\$35,000	\$10,000	\$45,000	12 Teams (10 + 2 Qual.)	No Restrictions
Platinum	\$40,000	\$0	\$40,000	16 Teams (12 + 4 Qual.)	No Restrictions
Diamond	\$40,000	\$10,000	\$50,000	16 Teams (12 + 4 Qual.)	No Restrictions
Diamond	\$50,000+	\$0	\$50,000	16 Teams (12 + 4 Qual.)	No Restrictions

## SANCTIONING FEES

Invitational Fee: \$1000

Pro-Am Only Fee: \$500

Exhibition Fee: \$250 (waived for clubs with ranking events)

Charitable Exhibition Fee: \$0

Pro Ranking Tournament Fee: 5% fee is applied to the tournament along with 10% of Pro Draw prize money (there is no fee on Pro-Am prize money or hotel bonus)

## ENTRIES

Players enter in the “Members Area” of the SDA website using their Club Locker login. Deadline for entries is one month before the start of the event. Players must enter online prior to the entry deadline. No emailed entries will be accepted unless specified by the Tour Manager prior to the event deadline. The SDA reserves the right to extend entry deadlines until the main draw is full. A player has 48 hours after the event deadline to withdraw without penalty.

## DRAWS

The SDA will be responsible for taking all entries, setting the draws and managing draw changes due to player withdrawal.

All SDA tournaments will have a seeded draw using the latest SDA World Rankings at the closing date for entries.

Teams are seeded based on combined ranking points. The draw is then made in accordance with the following schedule:

#### *8 DRAW*

Seed #1 - Slot 1

Seed #2 - Slot 8

Seed #3/4 – 1<sup>st</sup> drawn: Slot 4, 2<sup>nd</sup> drawn: Slot 5

Seed #5/8 – Place remaining players into draw from top to bottom as they are pulled

#### *16 DRAW*

Seed #1 - Slot 1

Seed #2 - Slot 16

Seed #3/4 – 1<sup>st</sup> drawn: Slot 8, 2<sup>nd</sup> drawn: Slot 9

Seed #5/8 – 1<sup>st</sup> drawn: Slot 4, 2<sup>nd</sup> drawn: Slot 5, 3<sup>rd</sup> drawn: Slot 12, 4<sup>th</sup> drawn: Slot 13

Seed #9/16 – Place remaining players into draw from top to bottom as they are pulled

#### *12 DRAW*

As per 16 Draw (top 4 seeds automatically get a bye in the round of 16)

#### *QUALIFICATION*

The qualifying draws will be handled using the same seeding format as main draws.

NOTE: Where it is necessary to have byes in the draw, seeded teams are put through in ranking order.

#### **START TIMES**

The tournament organizer is responsible for setting match times. SDA entries close the Thursday approximately one month prior to the event. Draws are released no later than the Tuesday after the event closes.

#### **REFEREEING**

For all qualification and main-draw matches (except Semifinal and Final matches) players are responsible for refereeing matches according to the following schedule:

- Two players from the losing team and one player from the winning team are required to referee the match directly after their match. One player from the losing team is required to be the central referee. All three players must be in place and ready to start officiating the match within five minutes of completion of their match.
- For the first match of each round, the players from the last match of the day in that round are responsible for refereeing. Two players from the lower-seeded team and one player from the higher-seeded team need to be in place and ready to start officiating the match at the scheduled match time. One player from the lower-seeded team serves as Central Referee.

For main draw Semi-Final and Final matches the following schedule applies:

- First Semifinal: Central referee will be the On-Site Representative. One member from each team from the second semi-final is responsible for line judging.
- Second Semifinal: Central referee will be the On-Site Representative. The two losing players from the first semifinal are responsible for line judging.
- Final: On-Site Rep will act as center referee and is responsible for finding two line judges.

If a tournament has requested and paid for a professional referee for any matches, then he/she will be the central referee. In this scenario, the line judges will be either:

- The two players from the losing team from the previous match.
- The two lower-seeded players from the last match of the day in that round (in the case of the first match of the day in that round).
- First Semifinal: The On-Site Representative and one player from the lower seeded team of the second semifinal.
- Second Semifinal: The On-Site Representative and one player from the losing team from the previous match.
- Final: The On-Site Rep and a line judge located by the On-Site Rep.

NOTE: If a player from the losing team has Pro-Am commitments immediately after his Pro match then two players from the winning team will be required to Line Judge.

### **PRO RULE CHANGES**

The SDA observes the following rule changes for Pro Doubles:

- **THREE-REFEREE SYSTEM**
  - The Three-Referee System uses a Central Referee (CR) and two Line Judges (LJ).
  - The CR, who is also the Marker, controls the match.
  - Where possible, the two LJs should be seated behind the back wall in line with the inside line of the service box on each side.
  - When a player requests a Let, all three referees must decide simultaneously and independently (Note: In the event of three different decisions, the final decision will be Yes Let)
  - When a player appeals against a call (or no call) of Down, Not Up, Out, or Fault by the CR, all three referees must decide simultaneously and independently.
  - If the CR or either LJ believes a ball to be down, out, or not up, he shall raise his hand. If the CR sees two of the three hands raised, he shall stop play and the call will be determined instantly using the hand signals listed below.
  - The CR announces the decision of the three referees without revealing the individual decisions or whether it was a unanimous or a majority decision.
  - The CR alone decides all other matters e.g. time-periods, player conduct, injury, court conditions, etc., none of which may be appealed by the player.
  - Players may not address the LJs, only the CR. Dialogue must be kept to a minimum, and decisions may not be debated.
  - If an electronic device is available, the referees give their decision through their console and the CR announces the result.
  - Where an electronic refereeing system is not available, the following hand signals are to be used:
    - Let = Thumb and forefinger in the shape of an "L"

- Stroke = Clenched fist
- No Let = Hand held out flat, palm downwards
- Ball Down/ Not Up / Out = Thumb down
- Up/In = Thumb up
- BALL CHANGES
  - The ball will be replaced after game 3 of every match unless the ball has already been replaced during one of the first three games.

**PRIZE MONEY BREAKDOWNS**

*8 MAIN DRAW*

Winners: 25%

Finalists: 18%

Semi-Finalists: 11%

Quarter-Finalist: 8.75%

*12 MAIN DRAW*

Winners: 22.5%

Finalists: 16%

Semi-Finalists: 10%

Quarter-Finalists: 6.875%

Round of 16: 3.5%

*16 MAIN DRAW*

Winners: 20%

Finalists: 14%

Semi-Finalists: 9%

Quarter-Finalists: 5.5%

Round of 16: 3.25%

**PAYMENT OF PRIZE MONEY**

Prize money is to be paid in U.S. Dollars. Tournament organizers are required to submit all prize money to the SDA no later than two weeks after the completion of the event. Players will be paid no later than two weeks after the SDA receives prize money from the event.

**APPEARANCE FEES**

The SDA strictly prohibits the payment of appearance fees of any kind at any ranking SDA event.

## RANKING SYSTEM

A player's SDA ranking is based on the points table below, which roughly correlates to 1 point per 1 dollar earned (not including player tax). Points are capped at \$60,000 for ranking purposes. Qualification: Last-Round Qualifiers receive 3/5 of main-round points.

Event Level	On-Site Prize Money	Finish Position	Points	Prize (Per Person)
Satellite	\$10,000	1	1250	\$1,125.00
		2	900	\$810.00
		3-4	550	\$495.00
		5-8	437.5	\$393.75
		9-10	262.5	\$0.00
		Player Tax	-	\$1,000.00
		Sanctioning Fee	-	\$500.00
		Total	-	\$10,500.00
Challenger	\$15,000	1	1875	\$1,687.50
		2	1350	\$1,215.00
		3-4	825	\$742.50
		5-8	656.25	\$590.63
		9-10	393.75	\$0.00
		Player Tax	-	\$1,500.00
		Sanctioning Fee	-	\$750.00
		Total	-	\$15,750.00
Bronze	\$20,000	1	2500	\$2,250.00
		2	1800	\$1,620.00
		3-4	1100	\$990.00
		5-8	875	\$787.50
		9-10	525	\$0.00
		Player Tax	-	\$2,000.00
		Sanctioning Fee	-	\$1,000.00
		Total	-	\$21,000.00
Silver	\$25,000	1	2812.5	\$2,531.25
		2	2000	\$1,800.00
		3-4	1250	\$1,125.00
		5-8	925	\$773.44
		9-12	555	\$393.75
		13-14	262.5	\$0.00
		Player Tax	-	\$2,500.00
		Sanctioning Fee	-	\$1,250.00
		Total	-	\$26,250.00
Gold	\$30,000	1	3375	\$3,037.50
		2	2400	\$2,160.00

		3-4	1500	\$1,350.00
		5-8	1031.25	\$928.13
		9-12	580	\$472.50
		13-14	315	\$0.00
		Player Tax	-	\$3,000.00
		Sanctioning Fee	-	\$1,500.00
		Total	-	\$31,500.00
Gold	\$35,000	1	3937.5	\$3,543.75
		2	2800	\$2,520.00
		3-4	1750	\$1,575.00
		5-8	1203.125	\$1,082.81
		9-12	612.5	\$551.25
		13-14	367.5	\$0.00
		Player Tax	-	\$3,500.00
		Sanctioning Fee	-	\$1,750.00
		Total	-	\$36,750.00
Platinum	\$40,000	1	4400	\$3,600.00
		2	3190	\$2,520.00
		3-4	1980	\$1,620.00
		5-8	1402.5	\$990.00
		9-16	715	\$585.00
		17-20	490	\$0.00
		Player Tax	-	\$4,000.00
		Sanctioning Fee	-	\$2,000.00
		Total	-	\$42,000.00
Platinum	\$45,000	1	4950	
		2	3465	
		3-4	2227.5	
		5-8	1457.5	
		9-16	804.375	
		17-20	540	
		Player Tax	-	
		Sanctioning Fee	-	
		Total	-	
Diamond	\$50,000	1	5500	\$4,500.00
		2	3850	\$3,150.00
		3-4	2475	\$2,025.00
		5-8	1512.5	\$1,237.50
		9-16	893.75	\$731.25
		17-20	594	\$0.00

		Player Tax	-	\$5,000.00
		Sanctioning Fee	-	\$2,500.00
		Total	-	\$52,500.00
Diamond	\$60,000 or higher	1	6000	\$5,400.00
		2	4200	\$3,780.00
		3-4	2700	\$2,430.00
		5-8	1650	\$1,485.00
		9-16	975	\$877.50
		17-20	653.4	\$0.00
		Player Tax	-	\$6,000.00
		Sanctioning Fee	-	\$3,000.00
		Total	-	\$63,000.00

The total number of points a player accumulates in any 12-month period is divided by the number of tournaments played (minimum five tournaments in 12 months) to give an average score.

Where a player has competed in more than five tournaments in any 12-month period, the following formula applies:

Events Played	Best Results/Divisor
1-5	5
6	5
7	5
8	6
9	6
10	7
11	7
12	8
13	9
14	9
15+	10

Rankings are updated on the first day of each month.

Player rankings at the entry deadline date will be used when seeding a tournament.

#### **PRO-AMS**

All pro ranking events that wish to run a Pro-Am alongside the main draw must pay pros a minimum of \$100/match (for both main and consolation rounds). The SDA can assist in the creation of teams and draws if requested.

If a player enters a SDA event, he is required to play in the Pro-Am if requested by the Tournament Organizer or the SDA. Players who are unable to participate in the pro-am can submit a written request to the Tour Manager no later than two weeks before the entry deadline. Players are limited to two pro-am absence requests per season. Requested absences must be approved by both the Tour Manager and the tournament promoter. Denied requests can be appealed to the Disciplinary Committee. Pro-Am issues must be resolved prior to the

entry deadline, otherwise the player should not sign up. Any unapproved absence, lateness, withdrawal, or communication with the event promoter will result in automatic disciplinary action according to the schedule listed below.

### **CLINICS**

If a player enters a professional tournament, he must make himself available for clinics if requested by the SDA. The SDA offers clinics to all ranking events. The SDA will rotate players throughout the season and advise the tournament on the best times and days to hold clinics.

### **TOURNAMENT INFORMATION**

Information pertaining to each tournament (Club Address, Dress Code, Hotel Information, Club Policies, Refereeing Responsibilities, Draws, Match Times, etc.) is available in the Members Section of the SDA website.

### **BROADCAST POLICY**

Any photographs, videotape or other audio and/or visual recordings of the event created by a spectator may be used solely for such spectator's personal non-commercial use, and may not be broadcast, published or disseminated, or used for any commercial purposes, without the prior written consent of the SDA Pro Tour. These recording, broadcasting, publishing and disseminating restrictions apply to all media, including such outlets as YouTube, Vimeo, Facebook etc.

### **EYE GUARDS**

Eye guards are mandatory for all players at all events (including Pro-Am matches).

### **PLAYER WITHDRAWAL**

If a player's partner withdraws prior to 48 hours before the start of qualifying, the player can find a replacement partner if he informs the SDA of his new partner 48 hours prior to the start of qualifying. A player can find any replacement partner whose points are not high enough to cause a move up in seeding group (e.g. from 5-8 to 3-4). The replacement partner must have paid his relevant dues before the commencement of his first match in the event if he hasn't already done so. The SDA will reassess the point total of the new team with the replacement partner and re-shuffle the draw according to the re-draw guidelines. If a player's partner withdraws within 48 hours of the start of qualifying, the player may not find a replacement partner and the team must withdraw. Changes to Wild Card teams will be permitted up to the start of play.

The withdrawal of any seeded team, main or qualifying, up to 48 hours before the start of qualifying, requires a re-draw. A re-draw is made as follows:

- In the event of the withdrawal of a team seeded #1 or #2 in the main draw, the 3<sup>rd</sup>-ranked team shall be moved to the vacated position. The 5<sup>th</sup> seeded team will then move into the position vacated by the 3<sup>rd</sup> seed. The No.1 qualifier shall then be moved to the vacated 5<sup>th</sup> ranked team position. The qualification also requires a re-draw (same as for main-draw shuffle).

The withdrawal of any non-seeded team, main or qualifying, does not involve a re-draw. The withdrawal of a main-draw non-seeded team will result in the top team in the qualifying draw moving into the vacant position. A re-draw would then apply for the qualifying draw as above.

There will be no re-draw due to the withdrawal of any main-round or qualifying team, seeded or non-seeded, within 48 hours of the start of qualifying. If a qualifying team withdraws within 48 hours of the start of the event, the match will be considered a default. If a main-draw team withdraws within 48 hours of the start of the first main draw match, then a lucky loser (drawn from last-round qualifying losers) will fill the vacated position in the main draw. In the event of a top-4 seeded team withdrawing from a 12-team draw within 48 hours of the start of the first main draw match, the #5 seed is moved into the vacated spot, and a lucky loser replaces the vacated round of 16 spot. If a main draw team withdraws within 48 hours of the start of the event and there are no qualifying teams entered to take its place, the organizer may enter a local team. A local team is defined as two local amateur players who have not played in an SDA event that season. If no local team is entered, the vacated spot becomes a bye.

In the event of a main draw withdrawal, and only two teams in qualifying, the higher seeded qualifier will occupy the vacated spot, and the lower seeded qualifier will occupy the qualifying spot.

Should a finalist team not be able to compete in the final for any reason, the semifinalist team beaten by the withdrawn team will be asked to play an exhibition final. The semifinalists will each be paid \$500 appearance fees. Should the semifinalists be unable to play, the offer will be extended to local SDA members in order of ranking. Winners of the exhibition final will be paid an additional \$500 each.

#### **PLAYER CONDUCT/DISCIPLINARY COMMITTEE/FINES**

The SDA code of conduct pertains to players' conduct both on and off court. An On-Site Representative will be at all pro ranking events to report any infractions. Anyone at a tournament (players, sponsors, spectators, members, guests, etc.) is encouraged to report any inappropriate behavior to the On-Site Rep for further investigation. All infractions reported during a tournament will be forwarded from the Tour Manager, in detail, to the Disciplinary Committee (DC - Todd Binns, Jamie Bentley, Peer Pederson and Preston Quick) within 48 hours of the completion of the event.

If the involved player wishes to explain his actions, he has 48 hours to respond to the DC. After this time, the DC will send an e-mail to the player and the tour manager outlining any necessary penalties. If the player receives a fine, he must pay the full amount within four weeks of receiving the ruling. If the fine is not received by the SDA within four weeks, the player will not be able to enter or compete in any events until the fine is paid. SDA members are expected to conduct themselves professionally both on and off court at all times. Any on-court or off-court behavior including use of social media that is determined to be damaging to the SDA Pro Tour or its partners may be subject to disciplinary action. Below are suggested guidelines for the DC to use when making its rulings. The DC may adjust at any time as its members see fit. All suggested fine listings are in U.S. Dollars.

#### ***ON-COURT CONDUCT***

(Including but not limited to racquet abuse, obscenities, arguing with officials, time-wasting, aggressive behavior, best efforts, etc.)

1<sup>st</sup> offense: \$500

2<sup>nd</sup> offense within 12 months: \$1,000

3<sup>rd</sup> offense within 12 months: suspension from all SDA events for 12 months

NOTE: These guidelines also apply to Pro-Am play.

For all on-court offenses the Central Referee should follow the following guidelines during the match:

1<sup>st</sup> offense: warning

2<sup>nd</sup> offense: conduct point

3<sup>rd</sup> offense: conduct game

4<sup>th</sup> offense: conduct match

Note: Any on-court offense resulting in a conduct point or worse will automatically be reviewed by the disciplinary committee.

#### *LATE MATCH ARRIVAL*

Late arrival for matches with communication to club/tournament director:

1<sup>st</sup> offense: \$100

2<sup>nd</sup> offense within 12 months: \$500

3<sup>rd</sup> offense and offenses thereafter within 12 months: \$1000

Late arrival for matches without communication to club/tournament director within 15 minutes after scheduled match time:

1<sup>st</sup> offense: match default, \$500

2<sup>nd</sup> offense within 12 months: match default and \$1000

3<sup>rd</sup> offense within 12 months: match default, \$1000 fine, and 12-month suspension

NOTE: A Tournament Organizer may re-schedule a match to accommodate travel difficulties, but should only do so if the delayed player has requested a re-scheduling at least two hours prior to his match time and if, in the Tournament Organizer's judgment, the reason for the delay is legitimate. Only in exceptional circumstances should a match be re-scheduled to start more than six hours past the original starting time. Any players affected by a match re-scheduling should be informed as soon as possible. Players are not permitted to contact tournament directors in advance of an event to request a favorable match time.

#### *ATTENDANCE AT MANDATORY SOCIAL FUNCTIONS*

Sites are encouraged to arrange one mandatory social function to be held during the tournament to allow members and sponsors to meet and interact with the Pros.

All players that enter the tournament must attend any mandatory social functions as advised by the SDA.

If a player has been eliminated from both the Pro and Pro-Am draws the day before the social function, he is not required to attend. If he has been eliminated from both the Pro and Pro-Am draws, but played in either event on the same day as the function, he is still required to attend the social function.

- 1<sup>st</sup> offense: \$100
- 2<sup>nd</sup> offense within 12 months: \$250
- 3<sup>rd</sup> offense and offenses thereafter within 12 months: \$500

#### *CLUB DRESS CODE*

The dress code for each social event and dress code at the tournament site will be available with the tournament information on the SDA website. If the dress code as designated is not adhered to, warning/fines may be levied:

- 1<sup>st</sup> offense: \$100
- 2<sup>nd</sup> offense within 12 months: \$250
- 3<sup>rd</sup> offense and offenses thereafter within 12 months: \$500

#### *ON-COURT CLOTHING DRESS CODE*

On-court clothing consists of matching shirts and shorts for qualifying and main-round events. Partners must have matching shirts that should be of a different color than the opposing team. If both teams arrive wearing the same colors, the lower-seeded team must change. Lower seeded teams are required to bring a white shirt and matching color shirts to all matches.

If the dress code as designated is not adhered to, the following fines may be levied:

- 1<sup>st</sup> offense: \$100
- 2<sup>nd</sup> offense within 12 months: \$250
- 3<sup>rd</sup> offense and offenses thereafter within 12 months: \$500

#### *REFEREEING RESPONSIBILITIES*

For players who do not adhere to the Refereeing guidelines as outlined in the Tour Guide, the following fines may be levied:

- 1<sup>st</sup> offense: \$100
- 2<sup>nd</sup> offense within 12 months: \$250
- 3<sup>rd</sup> offense and offenses thereafter within 12 months: \$500

#### *LATE WITHDRAWAL*

A player has 48 hours after the entry deadline to withdraw from a tournament without penalty. All withdrawals after the 48-hour deadline, except the first proven medical instance or family grievance per 12-month period, result in a penalty zero. The following fines for late withdrawal may be levied:

Late Withdrawal (without a doctor's note):

- 1<sup>st</sup> offense: Automatic warning
- 2<sup>nd</sup> offense within 12 months: \$250
- 3<sup>rd</sup> offense and offenses thereafter within 12 months: \$500

Late Withdrawal (with a doctor's note)

- 1<sup>st</sup> offense: no action required, no penalty zero, players remain on disciplinary report until medical note received
- 2<sup>nd</sup> offense within 12 months: \$100 (at discretion of disciplinary committee)
- 3<sup>rd</sup> offense and offenses thereafter within 12 months: \$200

*PRO-AM RESPONSIBILITIES*

(Including but not limited to late arrival, contacting the Tournament Organizer to request not to be in the Pro-Am, contacting the Tournament Organizer to request an early departure, requesting to find the am a new pro partner, etc.):

1<sup>st</sup> offense: \$250

2<sup>nd</sup> offense: \$500, disciplinary zero for ranking points

3<sup>rd</sup> offense and offenses thereafter: \$1000, disciplinary zero, 6-month suspension

NOTE: For Pro-Am on-court behavior, "On-Court Fines" guidelines should be followed.

*NON-COMPLIANCE WITH SDA EVENT RESTRICTIONS*

Non-compliance with SDA guidelines for invitationals, exhibitions and non-prize money events is considered a major offense and is punishable by fines and/or suspension from the tour. All instances will be reviewed by the disciplinary committee and penalties will be determined on a case by case basis.